

# Cascadian Building Maintenance

## Monthly Safety Meeting Agenda



Meeting Date: January 10, 2006

**Safety Mission Statement:** *"To establish, through open communication and a spirit of cooperation from all Cascadian employees, an environment that promotes and practices safety awareness and achieves a company-wide accident and injury free working environment."*

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**"Safety is the quarterback of the Cascadian Team!"**

– Tim Reyhons, Cascadian President

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*Safety Committee Meeting Chairperson:* **Greg Davis**

- 6:30pm – 6:35pm: Introductions / Attendance sheet / Review last meeting minutes
- 6:35pm – 6:40pm: Human Resource/Safety Manager – Kerrie Yeasting
- 6:40pm – 6:45pm: Turn in signed monthly "Safety Presentation" documentation & any "Hazard Communication" documentation that is already done
- 6:45pm – 6:50pm: Monthly "Safety Talk" - \_\_\_\_\_ Fernando Soberanis \_\_\_\_\_
- 6:50pm – 6:55pm: Last month's SIF-2 Reports (0) – Review incidents & recommend actions for "Zero" future occurrences
- 6:55pm – 7:00pm: Injury Report Forms
- 7:00pm – 7:10pm: **"Needlesticks"** presentation (handout)
- 7:10pm – 7:20pm: Hazard Communication / MSDS - IMPORTANT
- 7:20pm – 7:30pm: Open discussion (volunteer for February "Safety Talk")

**\* REMINDER \***

**NEXT MEETING:** *Wednesday, February 15, 2006 @ 6:30pm*

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**DOCUMENT, DOCUMENT, DOCUMENT....PLEASE DOCUMENT ALL SAFETY DISCUSSIONS WITH ALL CASCADIAN EMPLOYEES!**

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**SAFETY IS NOT AN ACCIDENT !**

***By Working Together We Can Achieve A Safe And Injury-Free Workplace***