

Cascadian Building Maintenance

Monthly Safety Meeting Agenda

Meeting Date: December 13, 2005

Safety Mission Statement: *“To establish, through open communication and a spirit of cooperation from all Cascadian employees, an environment that promotes and practices safety awareness and achieves a company-wide accident and injury free working environment.”*

“Safety is the quarterback of the Cascadian Team!”

– Tim Reyhons, Cascadian President

Safety Committee Meeting Chairperson: **Greg Davis**

- 6:30pm – 6:35pm: Introductions / Attendance sheet / Review last meeting minutes
- 6:35pm – 6:40pm: Human Resource/Safety Manager – Kerrie Yeasting
- 6:40pm – 6:45pm: Turn in signed monthly “Safety Presentation” documentation & any “Hazard Communication” documentation that is already done
- 6:45pm – 6:50pm: Monthly “Safety Talk” - _____ Kelly Foster _____
- 6:50pm – 6:55pm: Last month’s SIF-2 Reports (0) – Review incidents & recommend actions for “Zero” future occurrences
- 6:55pm – 7:00pm: Injuries...Reporting & Paperwork - IMPORTANT
- 7:00pm – 7:10pm: **“Chemical Safety”** presentation (handout)
- 7:10pm – 7:20pm: Needle sticks discussion – awareness for prevention
- 7:20pm – 7:30pm: Open discussion (volunteer for January “Safety Talk”)

*** REMINDER ***

NEXT MEETING: *Tuesday, January 10 , 2006 @ 6:30pm*

DOCUMENT, DOCUMENT, DOCUMENT....PLEASE DOCUMENT ALL SAFETY DISCUSSIONS WITH ALL CASCADIAN EMPLOYEES!

SAFETY IS NOT AN ACCIDENT !

By Working Together We Can Achieve A Safe And Injury-Free Workplace